

## Medication Procedure

**No medication will be dispensed at school  
without a medication order.**

We strongly recommend that any medication, prescribed to be taken three times a day, be administered as follows:

A. before school                      B. after school                      C. at home in the evening

Our school district requires that the following forms must be on file in your child's health record before the school nurse can begin to give ANY medication at school:

1. Signed consent by the parent or guardian to give the medication Please complete the enclosed consent form and give it to your school nurse.
  
2. Signed medication order. The written medication order form should be taken to your child's licensed prescriber (your child's physician, nurse practitioner, etc.) for completion, and returned to the school nurse. This order must be renewed as needed and at the beginning of each academic year.

Medicines must be delivered to the school in a pharmacy or manufacturer labeled container by a parent/guardian or responsible adult designated by the parent or guardian. Please ask your pharmacy to provide separate bottles for school and home. No more than a thirty day supply of the medicine should be delivered to the school.

Students may possess and self administer prescription inhalers and other emergency medications provided the school nurse determines it is safe and appropriate and provided that proper consent forms are submitted. An additional inhaler and/or emergency medication should be delivered to the health office for availability in the event of an emergency.