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2018/19
Tuition Contract
PreK through Grade 8

Our financial stability is dependent upon prompt payment of tuition. FACTS Tuition Management company is the provider we use to manage the collection of tuition, Extended Day (EDP), as well as various other school sponsored activities such as athletics and clubs. All parents/guardians, even if paying in full, are required to create a FACTS account. Payments, including incidentals such as field trips, athletics, etc., must be made through the FACTS program.

We offer the following TUITION payment plans:

- **Pay in full:** FACTS enrollment fee is \$20.00. Must be paid by July 1st, 2018. May pay by check at institution or via your FACTS account. Your FACTS account is also used for incidental billing such as Extended Day, Athletics, etc.
- **Monthly:** FACTS enrollment fee is \$50.00. Standard monthly, automatic deductions from **July-June** (12 months). May use bank account or credit card. Using a credit card carries a 2.85% per transaction convenience fee. You may choose to have your deduction taken out on either the 5th or 20th of each month.
- **Semi-Monthly:** FACTS enrollment fee is \$50.00. Semi-monthly payments coming out on the 5th AND 20th each month, **July-June** (12 months)
- **Semi-Annual:** FACTS enrollment fee is \$20.00. Payments will be scheduled in August and December on the 5th or the 20th of the month.

TUITION PAYMENT SELECTION

(PLEASE CHECK ONE)

I will be using the FACTS Tuition Management Program to pay my TUITION and INCIDENTALS.

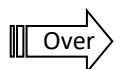
I will be paying in full on or before July 1, 2018, and will also create a FACTS account to pay for INCIDENTALS.

Financial Assistance: A limited amount of financial assistance is available to children in Grades K2-8. All requests, for new and returning families, for financial assistance are processed through the **FACTS Grant & Aid** program. This will ensure confidentiality as you do not submit your private financial information to a school employee. Simply use your FACTS login and proceed to the **Grant & Aid** tab. Any questions, please email the FACTS Tuition Manager, Vicki Dromey at facts-tuition@shstm.org.

INITIAL **Deposits:** For returning families, a **non-refundable** cash or check deposit of \$100 per family will be due at registration. This deposit will be applied to the tuition balance. For new students, a **non-refundable** cash or check deposit of \$200 per family is due at registration, plus a one-time registration fee of \$50. The \$200 deposit will be applied to tuition.

INITIAL **Contract/Tuition:** I understand that by enrolling my child, I am reserving his/her seat for the year and I am obligated to pay the full year's tuition. Should I withdraw my child, I am obligated to pay tuition through the end of the semester that I am withdrawing. Families who fail to pay tuition according to any agreement they have made with Sacred Heart School, or who have been unwilling to make alternative arrangements, will be notified that their student(s) will not be allowed to attend Sacred Heart School until payment is current. If such tuition delinquencies exist, the policy is as follows (may also be found in the Family Handbook):

- **Tuition in arrears as of December 15:** Student(s) will not be re-admitted on the first day of class in January until tuition account is current.
- **Tuition in arrears as of March 30:** Student(s) will not be re-admitted on the first day of class following April vacation until tuition account is current.
- **Tuition in arrears as of May 30:** Final report cards will show an incomplete in each subject. Eighth grade students will not be allowed to participate in graduation ceremonies or receive their diploma. Re-enrollment status for the following school year will be forfeited until tuition account is current.



Grade	(No Service or Calendar Drive) Full Tuition	SEE POLICY BELOW TUITION TABLE FOR DETAIL.	
		Option B School Community Service OR Calendar Drive Participation	Option A School Community Service AND Calendar Drive Participation
PreK/K1 (5 Mornings)	\$ 5,725	\$ 5,325	\$ 4,925
PreK/K1 (5 Full Days)	\$ 6,525	\$ 6,125	\$ 5,725
K2	\$ 6,100	\$ 5,700	\$ 5,300
Grade 1	\$ 5,900	\$ 5,500	\$ 5,100
Grade 2-8:			
One Child	\$ 5,800	\$ 5,400	\$ 5,000
Two Children	\$11,600	\$10,625	\$ 9,650
Three Children	\$17,400	\$15,575	\$13,750
Four Children	\$23,200	\$20,450	\$17,700

**REDUCED TUITION POLICY
OPTIONS (A & B)**

Families who chose the Calendar Drive reduction option and/or Volunteer Hours reduction option and did not fulfill their requirements during the **2017-2018** school year may still choose one or both of these tuition reduction options for the 2018-2019 school year, provided they have fulfilled their obligation to pay the difference in tuition for non-completion of these requirements. However, for the 2018-2019 school year, those families will be charged the full tuition amount and will receive the tuition reduction credit once they have completed the requirements for the 2018-2019 school year.

TUITION OPTION SELECTION (PLEASE CHECK ONE)

_____ **Option A:** I will provide 20 hours of school community service **AND** financially support the calendar drive.

_____ **Option B:** I will provide 20 hours of school community service _____

OR
Financially support the calendar drive _____ **(CHECK EITHER "SERVICE" OR "CALENDAR" IF CHOOSING OPTION B)**
(sell 30 tickets at \$10/each)

_____ I will pay the full tuition cost in lieu of providing school community service and financially supporting the calendar drive.

INITIAL

Child 1 Name: _____

Grade for 2018/19: _____

Child 2 Name: _____

Grade for 2018/19: _____

Child 3 Name: _____

Grade for 2018/19: _____

Child 4 Name: _____

Grade for 2018/19: _____

SIGNATURE OF PARENTS/GUARDIANS WHO ARE FINANCIALLY RESPONSIBLE FOR STUDENT(S)

Parent/Guardian Signature Date

Parent/Guardian Signature Date

Print Name Daytime Phone Number

Print Name Daytime Phone Number

Contact E-Mail

Contact E-Mail

By submitting this signed contract, you agree to the full terms.